
Pastor Nate Ortiz

8405 Pulsar Place
Columbus, OH 43240
(614) 396-0700
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Dear School Official:

My name is Nate Ortiz, and I am the Network Youth Director for the Ohio Ministry Network of the Assemblies of God. You are receiving this letter today because I need your help. Every year, our organization provides a religious function known as Reach Conference. Reach Conference empowers young people to live out their faith when they leave the conference. Every person who comes will experience powerful worship and great Biblical teaching.

This year, our conference will be held from Thursday, November 16, through Saturday, November 18, 2023. Because our event starts on a Thursday and requires students to miss up to two days of school, I would like to ask you to grant the students in your school who wish to participate an "excused absence" for this day.

Please know that as a fellow leader of students, I respect and appreciate all you do on behalf of students and families throughout your district. Our organization's other leaders and I are honored to serve and assist you whenever possible. Thank you so much for your consideration of this request. If you have any questions, please contact me at your convenience.

Sincerely,

Nate Ortiz

The student(s) requesting excused absence:

First Name: _____ Last Name: _____

First Name: _____ Last Name: _____

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